



**COMMONWEALTH OF PENNSYLVANIA
GOVERNOR'S OFFICE OF GENERAL COUNSEL**

Ariel E. O'Malley
Assistant Counsel

aomalley@pa.gov

July 25, 2016

Courtney Haveman
[REDACTED]

Dear Ms. Haveman:

At its meeting on July 11, 2016, the State Board of Cosmetology (Board) considered your application to sit for the licensure examination. The Board voted to provisionally deny your application.

Section 4 of the Cosmetology Law, 63 P.S. § 510, requires that all individuals be of good moral character at the time of making application.

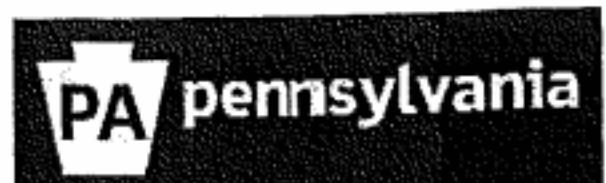
Your application disclosed that in 2011 you were convicted of driving under the influence of alcohol or a controlled substance, driving under the influence at the highest rate of alcohol, driving under the influence of a alcohol (minor), use of drug paraphernalia, two counts of simple assault and disorderly conduct, misdemeanors. Your convictions and conduct suggest that you may not be of sufficient good moral character.

If you do not appeal this provisional determination to the Board within 30 days of the date of this letter, the decision will become final.

If you wish to appeal, you may do so by filing a written request within 30 days of the date of this letter addressed to the State Board of Cosmetology, Attn: Board Counsel, P.O. Box 69523, Harrisburg, PA 17106-9523. Your appeal letter must state all factual and legal bases for your appeal. If you desire you may present written or testimonial evidence to the Board.

At the formal hearing, you will have the burden of proving that you possess the qualifications for licensure and fitness to practice. You will be permitted to present evidence in support of your appeal. You will also be permitted to bring an attorney to represent you at the hearing or you may appear alone. You will be given the opportunity to testify on your own behalf, to bring witnesses, and to offer documentary evidence. The documents that you previously

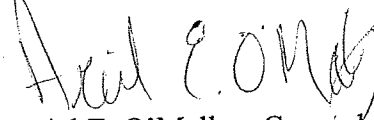
DEPARTMENT OF STATE/OFFICE OF CHIEF COUNSEL
2601 North 3rd Street/P.O. Box 69523/HARRISBURG, PA 17106-9523
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submitted in support of your application will be made part of the formal record. A prosecutor for the Commonwealth may elect to participate and will be permitted to ask questions of you and your witnesses.

A stenographic record of the hearing will be made and all testimony will be given under oath. You will be provided an opportunity to file a post-hearing brief. A written decision on the matter, based upon consideration of the evidentiary record and any legal briefs, will be issued in due course.

Sincerely,



Ariel E. O'Malley, Counsel
State Board of Cosmetology

Cc: Kelly Diller, Board Administrator
State Board of Cosmetology

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